



The Liberal Jewish Synagogue

Disclosure and Barring Service (DBS) Acceptable Forms of Identification

- Three documents in total must be seen, one of which **must** verify the applicant's **current** address. Of these three documents:
 - **One** document **must** come from **Group 1**
 - A further **two** documents **from Group 1, 2a or 2b**.

Group 1 - Primary Trusted Identity Credentials

- Current valid Passport
- Biometric Residence Permit (UK)
- Current Driving Licence (UK, Isle of Man/Channel Islands) (Full or provisional)
 - A photo card is only valid if the individual presents it with the associated counterpart licence (except Jersey)
- Birth Certificate (UK and Channel Islands) - issued at the time of birth;
 - Full or short form acceptable including those issued by UK authorities overseas, such as Embassies, High Commissions and HM Forces. (Photocopies are not acceptable)

Group 2a - Trusted Government/State Issued Documents

- Current UK Driving licence (old style paper version)
- Birth Certificate (UK and Channel Islands) - (issued after the time of birth by the General Register Office/relevant authority i.e. Registrars - Photocopies are not acceptable)
- Marriage/Civil Partnership Certificate (UK and Channel Islands)
- Adoption Certificate (UK and Channel Islands)
- HM Forces ID Card (UK)
- Fire Arms Licence (UK and Channel Islands)

Group 2b - Financial/Social History Documents

- Mortgage Statement (UK or EEA)** (Non-EEA statements must not be accepted)
- Bank/Building Society Statement (UK or EEA)* (Non-EEA statements must not be accepted)
- Bank/Building Society Account Opening Confirmation Letter (UK)
- Credit Card Statement (UK or EEA)* (Non-EEA statements must not be accepted)
- Financial Statement ** - e.g. pension, endowment, ISA (UK).
- P45/P60 Statement **(UK & Channel Islands)
- Council Tax Statement (UK & Channel Islands) **
- Work Permit/Visa (UK Residence Permit)(valid upto expiry date) **
- Utility Bill (UK)* - Gas
- Utility Bill (UK)* - Electricity
- Utility Bill (UK)* - Water
- Utility Bill (UK)* - Phone (landline only)
- Benefit Statement* - e.g. Child Allowance, Pension

Group 2b - Financial/Social History Documents (cont)

- A document from Central/ Local Government/ Government Agency/ Local Authority giving entitlement (UK & Channel Islands)*- e.g. from the Department for Work and Pensions, the Employment Service , Customs & Revenue, Job Centre, Job Centre Plus, Social Security
- EU National ID Card
- Cards carrying the PASS accreditation logo (UK and Channel Islands)
- Letter from Head Teacher or College Principal (16-19 year olds in full time education in the UK (only used in exceptional circumstances when all other documents have been exhausted))

Please Note:

- If a document in the List of Valid Identity Documents is:
 - **Denoted with *** - it should be less than three months old
 - **Denoted with **** - it should be issued within the past 12 months
 - **Not denoted** - it can be more than 12 months old